



Southern Downs Regional Council

PO Box 26, WARWICK QLD 4370

64 Fitzroy Street
WARWICK QLD 4370
Telephone 4661 0300
Facsimile 4661 0333

61 Marsh Street
STANTHORPE QLD 4380
Telephone 4681 5500
Facsimile 4681 5540

Local Government Act 1993

Application for Permit for Commercial Use of Road

Please tick relevant activity:

Warwick Shire Council
Local Law No. 12 (Roadside
Vending and the Use of
Roads and Footways)

Stanthorpe Shire Council
Local Law No. 16
(Commercial Use of Roads)

- | | |
|--|--|
| <input type="checkbox"/> Street Stall | <input type="checkbox"/> Goods on Footpath |
| <input type="checkbox"/> Busking | <input type="checkbox"/> Mobile Food Vending |
| <input type="checkbox"/> Footpath Advertising ('A' Frame Sign) | <input type="checkbox"/> Planter Boxes |
| <input type="checkbox"/> Footpath Dining | <input type="checkbox"/> Roadside Vending |

If you have any specific enquiries regarding how to complete this form or the applicable fees please contact Council. Please complete this application in BLOCK LETTER and tick boxes where applicable.

Applicant's Details

Applicant's Name: _____
 Business Name: _____
 Postal Address: _____
 Business Phone: _____ Business Fax: _____
 Mobile Phone: _____ Email: _____

Premises Details

Name of Business Adjacent to Site: _____
 Address of Business: _____
If the application is not made on behalf of the adjacent business, you must obtain the approval of the occupier of the adjacent business

COMPLETE ONLY THAT SECTION BELOW RELATING TO YOUR ACTIVITY

STREET STALL

Type of product to be sold (e.g. home craft, raffle tickets): _____
 Days and hours of operation: _____

BUSKING

Entertainment type (e.g. vocalist): _____
 Days and times: _____

FOOTPATH ADVERTISING

Description of signage and how it is to be secured (e.g. dimensions, content and location of sign):

FOOTPATH DINING

Number of tables: _____ Number of chairs: _____

GOODS ON FOOTPATH

Proposed use of footpath (e.g. display stock, placing structure or material on footpath):

MOBILE FOOD VENDING

or

ROADSIDE VENDING

Type of vehicle (e.g. make and model): _____
 Colour: _____ Registration number : _____
 Type of product to be sold: _____
 Area where activity is to be conducted (e.g. Allora town area): _____

PLANTER BOXES

Number, size and type of construction of planter boxes (e.g. three, 1m diameter, terracotta pots):

Public Liability Insurance	You must hold or maintain for the whole term of a permit a \$5,000,000 public risk insurance policy worded to the satisfaction of Council which names the insured as "the holder of the permit and the Council". A copy of your Certificate of Currency must be provided to Council. The CEO may exclude this requirement for a street stall conducted by a local charity or community based organisation.	
	Name of Policy Holder: _____	
	Policy Number: _____	Date Policy Expires : _____
	Insured: _____	Amount: _____

Site Plan	Please provide a site plan showing the location of the proposed footpath advertising device/tables and chairs/goods/planter boxes in relation to adjacent premises.

Fees Except for Busking and Street Stalls, permits are generally issued for a period of 12 months, or until the end of the financial year.	Application for Permit by Community Groups and Charities, or for Planter Boxes	Nil
	Application for Permit and Annual Renewal for Footpath Dining in former Warwick Shire	
	City Centre Land Use Area	\$100 +\$20/chair
	In all other areas	\$50 +\$20/chair
	All other applications for Permit and Annual Renewal	\$1.00/week (min \$25.00)
	Application for Permit involving Variation of Policy Provisions	\$60.00
	Consideration of Application Requiring Council Decision	\$220.00
	Transfer of Permit	\$30.00
	Issue of New Permit Following Cancellation of Permit in accordance with Local Law	\$50.00 + permit fee
OFFICE USE ONLY		
Fee:		
Receipt No:		
Date:		

Declaration and Signature	I hereby indemnify the Council against all claims made in relation to actions in using the footpath, and I have a policy of public liability for which details are provided above.	
	Signature: _____	Date: _____

Lodgement	On completion of this application, please forward it, the required supporting documentation, and your application fee to Southern Downs Regional Council at the address on the front of this form.
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OFFICE USE ONLY	The application is recommended for approval subject to the standard requirements of the Local Law, and the following additional requirements.	
For Mobile Food Vending and Roadside Vending, vehicle complies with Food Regulation.	Signature: _____	Date: _____
	Planning Compliance Officer	
EHO:	The application is approved in accordance with the Officer's recommendation.	
	Date: _____	Date: _____
	Manager Planning Services	