Southern Downs
REGIONAL COUNCIL

REQUEST FOR USE OF COUNCIL PARK

CONTACT DETAILS:	
NAME:	
ADDRESS:	
PHONE NO: Home	
Work	
Mobile	
NAME OF PARK REQUIRED:	
LOCATION IN PARK:	
(attach map if necessary)	
DATE REQUIRED:	Day Month Year
TYPE OF USE:	
POWER REQUIRED?	☐ Yes ☐ No
EXTRA RUBBISH BINS REQUIRED?	☐ Yes ☐ No
COUNCIL MARQUEE REQUIRED? (MARQUEE ONLY AVAILABLE FOR COMMUNITY ORGANISATIONS & TO BE COLLECTED/RETURNED TO YANGAN ROAD DEPOT, WARWICK)	☐ Yes ☐ No
SPECIAL REQUIREMENTS:	

NOTE: If your event is cancelled, please notify Council.

Office use only
Date request received at Council:

Approved by:	1. PA to CEO (only if marquee required) ☐ Yes ☐ No Initials ……..
	2. Warwick - Parks Coordinator/Stanthorpe - Engineering Office ☐ Yes ☐ No Initials ……
	3. Warwick - MW&P Stanthorpe - DDES ☐ Yes ☐ No
	4. Forward to - Parks Coordinator, Warwick or - Supervisor Parks Stanthorpe

Business Hours Contact Phone Numbers:
Warwick - Parks Coordinator 0408 920 764
Stanthorpe - Supervisor Parks 0418 980 324